This guide will explain the court procedure involved in traffic violations.

You may call the Traffic Violations Bureau at 475-3326/3424/3166 to make inquiries on your citation.

Office hours are from 8:00AM - 5:00PM Monday - Friday.

Closed weekends and holidays.



Your ticket requires you to appear on or before the answering date indicated on the bottom of your ticket. It is your burden to resolve the ticket before the due date at the bottom of your ticket. The Department of Motor Vehicle may hold your driver's license or vehicle registration renewal on hold until tickets are cleared with the court.

"Responsibility"

# FAQS Frequently Asked Questions

- Q. I received a traffic ticket and I would like to know how much the fine is, where do I pay and how payment is made by?
- A. To know how much your traffic ticket cost or any questions you have you may call the Traffic Violations Bureau Office at 475-3166 or 475-3326.
- Q. What types of payment is accepted?
- A. Payments can be made by cash, Cashiers' Check/Money Order made payable to Superior Court of Guam or thru credit card (please call for verifications).
- Q. Can I pay my traffic ticket before the hearing date?
- A. Yes, unless your traffic ticket requires a mandatory appearance before Traffic Court. Citations for Reckless Driving and citations involving accidents require a mandatory appearance.
- Q. Can another person pay for my traffic ticket's)?
- A. Yes, however the copy provided to you by the officer must be presented to the Bureau with your signature on the reverse side. Your copy is required in order to be processed.

- Q. What do I bring to court when I'm involved in a car accident and charged for no insurance?
- A. If you had insurance, get a certified letter from the insurance company that the vehicle was insured and present it to Traffic Court.
- O Will the Officer be at my hearing?
- A. The officer will not be present at your first hearing date. The hearing date is only an answering date.
- O. Can I contest the citation?
- A. Yes, you can ask for a trial. A date will be set and the officer who issued the citation will be notified and he will appear.
- Q. Do I need to hire an attorney?
- A. You do not have to, but you may hire a lawyer at your own expense.
- Q. What documents do I need to request for a traffic clearance and can I request for another person?
- A. No documents are needed for the request. All you need to do is fill out the request form at the counter (i.e. Name; Date of Birth and Social Security).





This educational pamphlet is produced in accordance with the

Judiciary of Guam's Strategic Plan to improve accessibility to our courts.

You may visit the Judiciary of Guam's website at www.guamcourts.org.



"YOU are your best protection on the highway!"

#### **Chief Justice**

Robert J. Torres, Jr. Supreme Court of Guam 475-3300

#### **Presiding Judge**

Alberto C. Lamorena, III Superior Court of Guam 475-3410

#### **Mailing Address**

#### TRAFFIC VIOLATIONS BUREAU

SUPERIOR COURT OF GUAM
GUAM JUDICIAL CENTER
120 WEST O' BRIEN DRIVE
HAGATNA, GUAM 96910

## Traffic Violations Bureau Clerk JENBEL V. MANIBUSAN 475-3326

Email Address: traffic@mail.justice.gov.gu

For additional information on forms or rules, please visit our website at: **www.guamcourts.org** 

Fax number: 472-2856

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"Do your part, be a safe driver."

### **Superior Court of Guam**



